



Course Specification

— (Bachelor)

Course Title: Writing in English as a Foreign Language

Course Code: 701/731481-2

Program: English Language

Department: Department of English

College: College of Social Sciences

Institution: Umm Al-Qura University

Version: 3

Last Revision Date: 1445-2023



Table of Contents

A. General information about the course:	3
B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods	4
C. Course Content	6
D. Students Assessment Activities	7
E. Learning Resources and Facilities	7
F. Assessment of Course Quality	8
G. Specification Approval	8



A. General information about the course:

1. Course Identification

1. Credit hours: 2

2. Course type

A. University College Department Track Others
 B. Required Elective

3. Level/year at which this course is offered: Level 7

4. Course general Description:

This course presents a discussion and analysis of issues related to EFL writing, theory and practice. The topics covered include the purposes and functions of writing instruction, the teaching of writing skills, the attributes of an effective EFL writing teacher, syllabus design and planning, effective materials in L2 writing classrooms, the use of conferencing as an interactive method of teaching writing, the integrating of computer- assisted language learning in the writing curriculum, literacy development, and the exploitation of a writing center as an adjunct in ESL / EFL writing pedagogy.

5. Pre-requirements for this course (if any):

Introduction to Language 1 (701/731260-3)

6. Co-requirements for this course (if any):

None

7. Course Main Objective(s):

The main objective of this course is to familiarize the students with the process of writing in its theoretical and practical aspects, and to prepare them to take a teacher's role in the future as the course includes different approaches to teaching writing in L2 settings.

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	2 hours per week	100%
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 		



No	Mode of Instruction	Contact Hours	Percentage
4	Distance learning		

3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	22 hours
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others: Exams	2 hours
Total		24 hours

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Identify the major theoretical and practical approaches related to writing in EFL in terms of function and focus	K4	Lecturing & -discussion	Exams and Quizzes
1.2	Describe text types and the characteristics of written discourse	K4	Lecturing & -discussion	Exams and Quizzes
1.3	Categorize the various tasks involved in the pre-writing, during the writing, and post-writing stages	K4	Lecturing & -discussion	Exams and Quizzes
1.4	Explain the various ways of developing the L2 writing syllabus suitable to the learning contexts	K4	Lecturing & -discussion	Exams and Quizzes
1.5	Explain the different ways to use the appropriate technology in teaching writing in	K4	Lecturing & -discussion	Exams and Quizzes





Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
	L2 settings and developing personal writing skills			
2.0	Skills			
2.1	Reflect on their writing experiences in terms of issues and problems of writing	S1	Lecturing -Discussion -Exercises to be done in class (individually and in groups)	Reflective questions at the end of each chapter
2.2	Relate their writing experiences and skills to the writing pedagogy, theory and practice, covered in the course	S1	Lecturing -Discussion -Exercises to be done in class (individually and in groups)	Reflective essay to be submitted at the end of a semester
2.3	Analyze written texts in terms of discourse type, organization and focus	S1	Lecturing -Discussion -Exercises to be done in class (individually and in groups)	In class tasks
2.4	Apply the uses of technology in teaching writing in L2 settings, and in developing personal writing skills	S1	Lecturing -Discussion -Exercises to be done in class (individually and in groups)	In class tasks
2.5	Evaluate written texts with a considerable degree of rationality, objectivity, open-mindedness and discipline.	S1	Lecturing -Discussion -Exercises to be done in class (individually and in groups)	Assignments
2.6	Practice basic research and bibliographic skills	S5	Lecturing -Discussion	Assignments



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
			-Exercises to be done in class (individually and in groups)	
3.0	Values, autonomy, and responsibility			
3.1	Work responsibly and autonomously when performing a task individually or within a team.	V1	-Lecturing & -Discussion	Ways of doing and submitting Tasks & Assignments
3.2	Demonstrate commitment to academic and ethical values	V2	-Lecturing & -Discussion	Ways of doing and submitting Tasks & Assignments
	Show appreciation and respect of academic criticism and feedback	V2	-Lecturing & -Discussion	Ways of doing and submitting Tasks & Assignments

C. Course Content

No	List of Topics	Contact Hours
1.	Writing and Teaching Writing: Concepts in L2 writing teaching	3
2.	Second Language Writers	3
3.	Syllabus Design and Lesson Planning	3
4.	Texts and materials in the Writing Class	3
5.	Tasks in the L2 Writing Class	2
6.	New Technologies in Writing Instruction	2
7.	Responding to Student Writing	3
8.	Assessing Student Writing	3
9.	Exams	2
Total		24



D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Questions at the end of each chapter	Weekly	10%
2.	A Reflective essay	10	10%
3.	Quiz 1	5	10%
4.	Midterm exam	8	20%
5.	Final Exam	Final Exam Period	50%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Hyland, Ken. 2019. <i>Second language writing</i> . UK, Cambridge: Cambridge University Press.
Supportive References	-Grabe, William & Robert B. Kaplan. 1996. <i>Theory and practice of writing: An applied linguistic perspective</i> . NY: Routledge. Candlin, Christopher N. & Ken Hyland (eds.). 1999. <i>Writing: Texts, processes and practices</i> . NY: Routledge.
Electronic Materials	-Individual access to the Internet (as needed) -Related Videos as the need arises
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	1- Appropriate Lecture rooms for fairly large groups of students 2- Data show
Technology equipment (projector, smart board, software)	Access to Blackboard and other alternative platforms such as Webex Computers and other alternative e-devices such as iPads PowerPoint presentations to be uploaded Strong Internet connection
Other equipment (depending on the nature of the specialty)	Technical assistance for both students and faculty





Items	Resources

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students	Survey (Indirect)
Effectiveness of Students assessment	Peer Reviewer	Sample of exam papers and Peer review form (Indirect)
Quality of learning resources	Students	Survey (Indirect)
The extent to which CLOs have been achieved	Course Instructor	Exams and reflective essay (Direct)
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	DEPARTMENT COUNCIL
REFERENCE NO.	424040414453/ 132022
DATE	07 RABI- II 1445- 22 OCTOBER 2023

